

**MINUTES OF THE ANNUAL PARISH MEETING OF HAPPISBURGH HELD AT THE WENN
EVANS CENTRE ON 11TH MARCH AT 7.30PM**

26 parishioners present

A member of the public thanked the Chairman of the Parish Council and County Councillor Paul Morse for the efforts they had both put in to solving the flooding problems in Happisburgh, and in particular with regard to the pond at Pond Cottage. Another member of the public also thanked the Chairman on behalf of the residents of another house, which had been flooded during the recent heavy rains

The owner of Pond Cottage highlighted the ongoing problems with the pond and emphasised that some of the water from the village tends to flow into the pond. Her concern was that whilst she owns the pond, she does not own the water flowing into it and she does not wish to be held financially responsible every time the pond floods.

Cllr Love explained that as the village had grown and more properties had been built, pipes had been installed which were unlikely to all be the right size. He also noted that these pipes should be maintained and a close control kept on all water drainage throughout the village. He noted that this issue had come up at parish council meetings for over 18 years

County Councillor Paul Morse agreed to ensure that NCC explores blockages and undertakes a major analysis of the drainage systems within Happisburgh

There being no other business, the meeting was closed at 8.16pm

**MINUTES OF A MEETING OF HAPPISBURGH PARISH COUNCIL
HELD AT THE WENN EVANS CENTRE ON 11TH MARCH AT 7.30PM**

Present:

Cllr Glenn Berry (Chairman), Cllr David Mole, Cllr Cubitt Siely, Cllr Thomas Love, Cllr Kim Holt, Cllr Kirsty Ritchie, Cllr Robert Fleming

**Jo Beardshaw (Clerk)
14 members of the public**

- 1. Apologies for Absence.** Apologies had been received from Cllr George Siely and District Councillor Lee Walker
- 2. To receive Declarations of Interest on agenda items.** Declarations were received from Cllr Love regarding items 6.3, 8.1 and 11.4 and the Chairman regarding a planning item which had been received after the agenda had been set:
- 3. To agree the minutes of the meeting of Happisburgh Parish Council held on 14th January and matters arising** (for information only).
- 4. Reports**
 - 4.1 The Chairman's report.** The Chairman, having covered the subject of the flooding in the Annual Parish meeting, informed he council that Jim Whiteside had kindly offered to help with any emergency planning. The Chairman also updated the council on the rocks, explaining that the rock armour was now at the bottom of the ramp. He also noted that the new pay and display machine for the car park was ordered and that the CCTV was in place and was working well. He noted that there were still problems with quad bikes on the beach.

The Chairman noted that £130 had been given to the Parish Council for safe keeping by the organisers of the Village Christmas Lunch. This was reflected in the finance report under 'earmarked funds'

The Chairman reported that he had been asked by a disabled resident if the Parish Council would be willing to donate funds to cover a specific item. The Council agreed that the resident should make an application to the Sumner Trust

4.2 District and County Councillor reports: District Councillor Lee Walker had been unable to attend the meeting. County Councillor Paul Morse had attended the meeting and reported that it would be his last meeting as he was stepping down at the end of the electoral year. The Chairman thanked him, on behalf of the Council, for his hard work and dedication over the years. County Cllr Morse emphasised that he would not be leaving the area and would always be available for help, advice, and contacts if required.

4.3 Police report.

Since the January meeting, the police had no report to give the Council, indicated that there had been no crimes in the area

4.4 Car Park / toilet block report.

The car park and toilet block was running smoothly

4.5 Pavilion and Playingfield report.

The Pavilion and Playingfield finances stood at £405.89. A profit of 7.5% had been made from the bar. There was to be a fundraiser / quiz on April 5th. It was agreed that there should be a meeting to discuss the future running of the pavilion and playingfield. A possible date was April 23rd. It was agreed that parish councillors and all committees should be present. Cllr Mole reported that he would be procuring the materials for the car park

4.6 Allotments report

Cllr G Siely had been unable to attend the meeting, but had sent a report via the Chairman to explain that there are three allotments available. The Clerk was asked to put a note in the parish news to advertise availability

4.7 Wenn Evans Centre report

Cllr Mole reported that padlocks had unfortunately been removed from the meters in the Wenn Evans centre. He noted that he would need to buy heavy-duty padlocks. Cllr Mole also reported that he was waiting for Carl Bird to come back to him before he could begin work on the Wenn Evans driveway

4.8 Playspace report

Mrs Munday had been unable to attend the meeting but had sent a report explaining that the land for the playspace would be transferred from Cllr Love's ownership to the ownership of the Parish Council upon the signing of the land transfer document and payment of £1. The Council agreed that two members should sign the land transfer document. Mrs Munday had also reported that the sub-committee had been successful in its first grant funding application and had been awarded a grant of £10K from the North Norfolk Big Society Fund (with two conditions)

The sub-committee would be holding a fundraising event. An auction of promises, for which a date would be set following discussions with the school and other organisations to avoid clashing with other fundraising activities. Cllr Mole outlined the types of 'promises' that the sub-committee would be grateful for, from members of the community to auction.

5. Adjourn the meeting for public session / comments on planning applications and any other matters

Rob Goodliffe and Brian Farrow from NNDC had attended the meeting. The Chairman had invited them to speak at the outset of the meeting, and questions from the public were also invited after they had spoken. Their purpose in attending the meeting was to give the community a coastal update.

Brian Farrow explained that they would shortly be realigning the rocks and would be undertaking another clean up of the beach. Mr Farrow thanked Cllr G Siely, Mrs Munday and Ms Hughes for their work in helping to clear up the debris. He noted that the erosion at the caravan park had been terrible in the last 12 months and that Happisburgh desperately needed a 'big beach' as it is the deep sea which causes such rapid erosion. He reported that there were some outstanding house relocations and that the planning element of Pathfinder had been a critical factor in its success

Rob Goodliffe asked the Council to let him know as soon as possible if they found any glitches or problems with the car park so that he could ensure that they were fixed before the warranties finished. He noted that he would ensure that a life ring be put in place. He asked that the Council report to him if this did not happen soon. Mr Goodliffe explained a little about the shoreline management plan and outlined NNDC's requirement to understand coastal movement so that they are better placed to ensure that their policies work and that their plans are robust. He would like to develop a management plan for the Happisburgh part of the coastline

Mr Goodliffe thanked the village, the Parish Council liaison group, CCAG, Malcolm Kerby and the community itself for all their help over the duration of the Pathfinder project, and asked that the community maintain contact with him

The Chairman, on behalf of the Parish Council, thanked Mr Goodliffe and Mr Farrow very much for their dedication and hard work

A member of the public asked Mr Goodliffe and Mr Farrow about the future of the footpath. They responded that Natural England and their current project should provide an opportunity for the community to always have footpaths in place. They were currently in discussion with Highways regarding the footpath and were talking to the owners of St Mary's House. They noted that this was not the responsibility of NNDC but that they would nevertheless do their best.

Regarding the footpath going west, it was noted that this footpath is being eroded. Cllr Love informed the Council that the footpath by law does roll back as the cliff erodes

Victoria Brown, a phd student from Leicester, had attended the meeting and outlined her project to the Council. She explained that her project aimed to explore coastal issues that the village suffers and to focus on the personal and emotional implications involved

6. Agenda items

- 6.1. Link governor / Parish Councillor nomination. The Council agreed to nominate Cllr Fleming and asked the Clerk to write to the Chairman of the Governors concerning this
- 6.2. Rob Goodliffe and the NNDC Coastal team to address the meeting regarding coastal management activities. This item had been covered in the public session
- 6.3. Transfer of part of registered title. From Cllr Love to the Parish Council for the purpose of installing a children's playground. The Council agreed this and the paperwork was signed
- 6.4. DBS code of practice. The Chairman noted that the Clerk would be taking further advice on this as the code of practice did not fit the model of a parish council. The Council agreed to include this item on the May agenda
- 6.5. DBS checks for any councillors who wished to put themselves forward. Four Councillors had brought the identification papers and took application forms for DBS/ CRB checks
- 6.6. Maintenance quotation for P&D machine. £472.51+VAT per year. The Council agreed to allow this warranty to lapse
- 6.7. Happisburgh Lighthouse Trust. Appointment of trustee. The Council agreed to nominate The Chairman as a trustee

7. Financial Matters

Bank balances were noted. The following cheques were authorised and signed:

- 7.1. CP Account. Chq no 12. Jason Langford. March salary. £465
- 7.2. CP Account. Chq no 13. Jason Langford. April salary. £775

- 7.3. CP Account. Chq no 14. Clerk 6 month salary. £500
- 7.4. CP Account. Chq no 15. Vocalvale Ltd. CCTV for car park. £1,296 including £216 VAT
- 7.5. PC Account. Chq no 524. Happisburgh Heritage Group. £100. Donation
- 7.6. PC Account. Chq no 525. Stalham Engineering. Gang mowers. £1,302.02 including £217 VAT
- 7.7. PC Account. Chq no 526. Cancelled
- 7.8. PC Account. Chq no 527. Aon Insurance. £2527.63
- 7.9. PC Account. Chq no 528. Clerk Salary and expenses. £386.50
- 7.10. PC Account. Chq no 529. The National Allotment Society. Subscription. £66 inc £11 VAT

8. Planning applications

- 8.1. PF/13/0143. Proposal for temporary relocation of 12 mobile homes at Manor Caravan Park. No objection
- 8.2. PF/12/1247. Manor Cottage, The Street, Happisburgh. Installation of stand alone solar array. No objection
- 8.3. PF/12/1178. Yeoman Barn, Grub Street, Happisburgh. Erection of side conservatory. No objection
- 8.4. PF/13/0220. Paddock View, Grub Street, Happisburgh. To permit occupation without complying with agricultural occupancy restriction. No objection
- 8.5. PF/13/0246. Seadrift, Doggetts Lane, Happisburgh. Erection of front and side extensions and raising of roof to provide one and a half storey dwelling. No objection
- 8.6. PF/13/0264. Larksfield, Hall Farm, Grub Street, Happisburgh. Erection of side extension to pole barn. No objection
- 8.7. PF/13/0238. Holly Farm, Whimpwell Street, Whimpwell Green, Happisburgh. Internal alterations and repaint external doors and windows. No objection

9. Planning decisions

- 9.1 PF/12/1293. Gordon House, Whimpwell Street, Happisburgh. Erection of two-storey extension and front porch. Permitted. Noted

10. Items for the Parish News

- 10.1. Allotments available
- 10.2. Request for ideas regarding Diana Wrightson's memorial

11. Correspondence and Circulars for information and action

- 11.1. Norfolk Link. Noted
- 11.2. NCC. Local flood risk management strategy. Noted
- 11.3. Energy box and collective switching scheme. Suggestions required for locations for energy box. The Clerk was asked to inform NNDC that the Wenn Evans Centre would house the energy box with a view to potential relocation if required
- 11.4. Happisburgh Manor caravan park – permanent relocation under Pathfinder scheme. This item had been placed on the agenda in order to give the community an early understanding of this potential relocation. The Chairman asked the owner of the caravan park, Chris Lomax, to explain his idea behind the relocation. Mr Lomax had contacted the Parish Council in order to inform them of his plans to put forward a planning application for permanent relocation of the caravan park due to the serious erosion that he had experienced in recent months / years. Mr Lomax answered various questions regarding the plans and explained that he wanted to ask residents' opinions and to get feedback from the community and perhaps ideas for alternative locations before putting plans in place

12. Any other business

None

13. Date of next meeting – Monday 13th May 2013

The meeting closed at 9.58pm