

**MINUTES OF THE ANNUAL HAPPISBURGH PARISH MEETING
HELD AT THE WENN EVANS CENTRE ON 12th March 2012 at 7.30pm**

A member of the public requested an update regarding the steps / bridge, which the Chairman assured them was in hand. NNDC had referred this to NPS for costs and clarification of options. So far there had been no timescale set.

A member of the public asked if there was any possibility of receiving a grant from NNDC for fencing at the allotments. District Cllr Lee Walker agreed to investigate this.

A member of the public asked for, and was given, clarification regarding the boundaries of the pathfinder landscaping work.

There being no other business, the meeting was closed at 7.42pm

**MINUTES OF MEETING OF HAPPISBURGH PARISH COUNCIL
HELD AT THE WENN EVANS CENTRE ON 12th March 2012 following the Annual Parish Meeting**

Present:

**Cllr Glenn Berry, Cllr George Siely, Cllr David Mole, Cllr Kirsty Ritchie, Cllr Cubitt Siely, Cllr Kim Holt,
District Cllr Lee Walker, Jo Beardshaw (Clerk)
12 members of the public**

1. Apologies for Absence

Apologies for absence were received from Cllr Thomas Love, Cllr Clive Stockton, Cllr Bill Greeno

2. Declarations of Interest on Agenda Items

The Chairman declared an interest in item 16: code of conduct complaint

3. To confirm appointment of new clerk

The appointment was **approved** by the Council

4. Minutes of the last meeting

The minutes of the meeting of Happisburgh Parish Council held on 16th January 2012, having been circulated, were taken as read, and subject to no amendments were **agreed** and **approved**. The minutes were signed by the Chairman.

5. Pathfinder

Update: The Chairman reported the following items:

- The demolition on Beach Road is due to take place in late March / April 2012. The demolition of the lifeboat shed and coastguard station will happen at the same time.
- He had spoken to NNDC again about the dog bin, which the Council agreed was a priority. NNDC would be funding the dog bin on the road, whilst the bin within the car park would be funded by the Parish Council.
- The caravan park had been given a 6-month extension to apply for a grant.
- The car park should be completed by Easter but the toilet block may not be open by Easter.
- The fees for the car park would be in line with NNDC fees.
- The pathway to the lighthouse is now marked across the field.
- Brian Farrow is looking again at the ramp issue; NNDC are committed to keeping the ramp open.
- NNDC will remove the larger debris from the beach and the Council may then arrange a secondary pick for smaller debris at a later date.
- The Chairman would speak to the post office in the village to see if they could handle the quantities of change from the car park so that the post office could be utilised. **Action.**
- The car park lease is ready for signing. When it is signed NNDC will release funds for start up costs for the car park. The support will be up to £10k over a 2-year period rather than a 5-year period.
- The Chairman noted that the car park contract meant a lot of work, and requested Council approval for an increase in the Clerk's hours to reflect this. This was **agreed** by the Council.

Playspace: Leoni Hughes reported the following:

- The playspace committee were in talks with the charity commission and NRCC regarding legalities.
- The Council agreed that it was a good idea to clean the metal off the beach especially as the cost of metal is high. It was noted that the playspace committee may need to confirm with Eric Cousins, the beach owner, before picking up the rubbish from the beach

6. Report from District Councillor

- Gill Fisher, Head of Housing, had resigned
- There is concern that people who have NNDC season tickets would believe that they could park at the Happisburgh car park using their season ticket. It was noted that this should be communicated to season ticket holders and signage should be clear that the car park is private
- NNDC intend to increase their car parking fees by 10%, which is controversial as Council tax had not increased so claims had been made that this was a 'stealth tax'
- The vehicles at the edge of the cliff were being removed

Report from County Councillor

County Councillor Paul Morse had sent a report, which the Council had received prior to the meeting. The Council agreed in principle to an increase in the reserves set aside for the school car park from £2K to £2.5K. **Action.** The clerk would ask Cllr Morse to pursue this.

7. Police

There had been 3 calls from the area since the last meeting, all relating to burglaries to the properties on Beach Road. Noted.

8. Financial Matters.

Bank balances were noted.

The following cheques were **agreed** and signed:

- Chq no 480: outgoing Clerk's Feb pay & expenses. £160.10
- Chq no 481: outgoing Clerk's Feb tax. £30.02
- Chq no 482: new Clerk's Feb pay and expenses. £139.47
- Chq no 483: S137 Donation for HB Heritage Group. £100.00
- Chq no 485: Aon Insurance. £2,183.12
- Chq no 486: Alpine Timber, for notice boards. £174.94

Discussion took place over financial provision for a concrete pad for the recycling banks. It was agreed that payment could wait until the May meeting but that it would cost up to £500

9. Pavilion and Playing field

The bowls hut roof needed replacing, at a cost of £765. The clerk was asked to look into a possible insurance claim. **Action**

10. Allotments

Cllr G Siely noted that all the allotments were let. The Council **agreed** that they should join the National Society of Allotment and Leisure Gardeners in future years and thanked the Chairman for joining on their behalf and for paying the annual subscription for the current year. Although this had been discussed in July 2010 the Council had not in fact joined at the time.

The Parish Council had received another letter from an allotment tenant who had contravened the tenancy agreement and had been asked to vacate his allotment. The Parish Council had asked for advice from the National Society of Allotment and Leisure Gardeners, who had advised the Council to continue their current stance and await further advice when they had reviewed the contract and correspondence.

11. Wenn Evans

Cllr Mole noted that he would renew the electrical certificate for the building. This was **agreed** by the Council. **Action**

12. Planning

Planning Applications. There were no planning applications to receive

Planning Decisions. The following planning decisions were noted:

- PF/11/1203 Permission for erection of replacement single storey dwelling at San Dunes, Doggetts Lane for Mr & Mrs Oakes
- PF/11/1439 Permission for removal of caravan and erection of detached

13. Queen's Diamond Jubilee

A member of the public (Frances Bailey) agreed to organise a date with Carol Palfrey for a village meeting in the Wenn Evans centre. She also agreed to design flyers for the Parish News and to put notices on noticeboards to advertise the meeting

14. Correspondence and Circulars

- 15.1 NALC. Norfolk Link – January edition. Noted
- 15.2 Carol Palfrey. Signs and village walk. The clerk had requested further clarification
- 15.3 Stalham with Happing. The Council did not wish to participate in the festival
- 15.4 NALC. Recycling Centre survey. Noted

15. Code of conduct complaint. The Chairman noted that there had been a code of conduct complaint made against him

16. Date of next meeting – Annual Meeting of the Parish Council: 7.30pm on Monday 14th May

17. Any other business

Cllr Mole noted that the raised flowerbeds which were put in for Happisburgh in Bloom were now in poor condition. The Council agreed that he should dismantle and remove them, and thanked him for his offer.

Action

The Chairman noted that Anglian Water had notified him that they were back on track and that the road would be open shortly

There being no further business the meeting closed at 8.55pm

Signed.....Date.....