

**MINUTES OF A MEETING OF HAPPISBURGH PARISH COUNCIL
HELD AT THE WENN EVANS CENTRE ON 16th JULY 2012 AT 7.30PM**

Present:

**Cllr Glenn Berry (Chairman), Cllr David Mole, Cllr George Siely, Cllr Kirsty Ritchie, Cllr Cubitt Siely, Cllr Kim Holt, Cllr Thomas Love,
County Cllr Paul Morse,
Jo Beardshaw (Clerk)
13 members of the public**

1. **Apologies for Absence.** Apologies were received from Cllr Greeno
2. **Declarations of Interest**

Cllr Love declared an interest in item 12.1. Planning item PO/12/0423 on the basis that he owns the land. He also declared an interest in item 4. Pathfinder
The Chairman and Cllr Love both declared an interest in item 15.1 on the basis that they own horses
3. **Minutes of the last meeting**

The minutes of the meeting of Happisburgh Parish Council held on 14th May, having been circulated, were taken as read, and subject to no amendments were **agreed** and **approved**. The minutes were signed by the Chairman.
4. **Pathfinder**
 1. **Update.** The Chairman asked Brian Farrow (Coastal Engineer) and Angie Fitch-Tillett (Coastal Cabinet Member, NNDC) to address the Council. Mr Farrow emphasised their total commitment to ensuring that the beach remains accessible at all times by way of the ramp.
 2. **Metal steps.** Mr Farrow explained that, whilst it had always been their intention to maintain the bridge / metal steps, this had become untenable due to extreme erosion. Therefore, in order to allay huge financial future risk, NNDC have decided to remove the steps altogether. The Chairman asked that the Parish Council be able to retain the steps so that they may be used in future years when the erosion has slowed. Mr Farrow agreed to ask the Pathfinder Management Board. Cllr Love offered to hold the steps on his land until they may be used again. The Chairman thanked Cllr Love for this offer
 3. **Car park.** The Chairman reported that there had been one small glitch with the toilet block, which was being rectified by NNDC. The Chairman asked for the Parish Council's agreement to order three new toilet-roll holders. This was approved for payment at the next meeting. The car park was running smoothly with Jason Langford undertaking the general cleaning. The Chairman noted that it was possible that the Council may need to pay business rates on the car park. It had previously been understood that the valuation would be less than £6,000 thereby ensuring that no payment was required in year one. Unfortunately the valuation was higher and a business rates demand had been received which the clerk and chairman were working on.
The Chairman informed the Council that the grass had not yet been cut at the Car Park / Picnic area as nobody had been found to do this job. Cllr Love offered to send a tractor to get this work done. The Chairman thanked Cllr Love
The Council agreed that the Clerk could set up direct debits for Anglian Water, British Gas and NNDC (Business rates) as required
 4. **Playspace.** Rosemary Mundy noted that this had moved from a solicitor to the charity commission, but that she had nothing else to report
 5. **Interpretation panels.** The Council agreed to a maximum payment of £100 every five years to maintain the interpretation panels. The Clerk to advise Carol Palfrey.
5. **Report from County Councillor Paul Morse**

County Cllr Morse gave an update on the school car park. Discussions were still taking place. He also noted that the 'No Coaches' sign has been moved as per the Parish Council's request.
6. **Police**

The PCSO had not sent a report, but the clerk had telephoned for information and received statistics for the month of July: 9 calls and 2 crimes. Following the meeting, a full report was received as follows:

30th May – Assault - offender was given a Final Warning and Reprimand.

2nd June – Theft of items from stall in St Mary's Church.

9th June - Assault – resolved by Restorative Justice.

14th -15th June - theft of 3x 5bar wooden gates from the new car park at Beach Road.

2nd June - 15th June- Assault – victim declined to take matter further.

16th June – Domestic assault

23rd-24th June - Criminal damage to a motor vehicle – wiper blades twisted.

7. Public session

A member of the public requested the Parish Council's opinion on the idea of yellow lines on the road outside the school. The Chairman replied that the Parish Council has been trying to resolve the issue of parking outside the school for many years, and that he suspected that yellow lines on the bend would not improve the situation. Cllr Love identified that the problem area is the Beach Road turn rather than the Church corner. County Cllr Morse explained that an NPS designer had shown him that a bigger car park might not solve the issue due to turning circles versus number of spaces etc.

A member of the public requested that County Cllr Morse consider discussing a Travel Plan with the school.

A member of the public requested an additional 'No Turning' sign at the point of the car park on Beach Road. County Cllr Morse agreed to request this

A member of the public noted that the dog bin on the car park may need emptying more regularly. The Clerk was asked to monitor this

The meeting re-convened...

8. Financial Matters

Bank balances were noted.

The following cheques were **authorised**:

Chq no.504. Nagels. Tickets for P&D machine (VAT portion). £35.23

Chq no.505. British Gas. Electricity for toilet block (car park). £32.74

Chq no.506. Clerk salary and expenses. £423.39

Chq no.507. DRS roofing. (Compensated by insurance minus £125 excess). £765.00

Chq no.508. Jason Langford. Cleaning at car park. June. £750

Chq no.509. Jason Langford. Cleaning at car park. July. £775

Chq no.510. PHS. Sanitary bin / nappy bin in toilet block. £87.00

Chq no.511. Glenn Berry. Spare keys for car park cut. £7.50

Chq no.512. NNDC. Emptying of dog bins. £740.22

9. Pavilion and Playing field

Mr Trivett recorded his thanks to Cllr Love for cutting the bank. It was reported that a bench had broken. The Chairman agreed to look into this

10. Allotments

Cllr G Siely noted that the clerk had written to a tenant explaining that his plot was being monitored.

11. Wenn Evans

Cllr Mole noted that he had not yet received the report from the electrical inspection. He identified that the tables within the hall needed some welding work, which Cllr Love offered to help with. Cllr Mole also noted three small expenses since the last meeting

12. Planning applications

1. PO/12/0423 Next to the School. Erection of nine replacement dwellings and reinstatement of former residential land to provide amenity land. The Chairman reported that, following a conversation with The Chairman of the Governors of the school, the report given at the last meeting was incorrectly

presented to the meeting. The response from the school had now been received by the Parish Council

13. Planning decisions

1. PF/12/0518. Rose Cottage, Short Lane. Erection of rear conservatory. Permitted. Noted
2. PF/12/0425. Boundary Stables, Grub Street. Conversion of storage building to one unit of holiday accommodation. Permitted. Noted
2. PF/12/0319 Rivendell, Whimpwell Street. Erection of 2-storey rear extension and conservatory. Permitted. Noted

14. 2013 meeting dates for consideration. 14th January, 11th March, 13th May, 8th July, 9th September, 11th November. These dates were agreed

15. Correspondence and Circulars for information and action

1. Leoni Huges. Request regarding access for horses. After discussion on this point, the Council could not find a suitable solution. Cllr Love reported that he would discuss the issue with Leoni Hughes to find a solution if possible
2. NPLaw. Standards arrangements under the Localism Act 2011. New Register of Members' interests forms to be completed. The Chairman had spoken to NNDC and explained to the Council that this is unenforceable until the next election.
3. NPLaw. Code of conduct forms. For discussion / adoption. The Council agreed that this item should be on the agenda of the next meeting as they needed time to consider the suggested code
4. NNDC. Recycling credits. £489.60 (2010/11: £453). Noted
5. NNDC. Cancellation of dog bin leasing scheme. Noted
6. NNDC. Price increase on dog waste bins of £0.74 per empty for 169 empties. Noted
NNDC. Letter from Pathfinder Project Manager regarding licence for gate at Beach Road picnic area. This matter was discussed and various questions were raised. The potential lessee was no longer at the meeting to answer questions, so the Council agreed that the Chairman should request further information from Rob Goodliffe

16. Any other business. None

17. Date of next meeting – Monday 17th September 2012

The meeting closed at 9.37pm

Signed.....Date.....