

**MINUTES OF PARISH MEETING HELD ON 8TH MARCH 2010
at WENN EVANS CENTRE at 7.30pm**

Present

**Cllrs Berry, Archer, Gore, Holt, Mason, Mole, Ritchie, G Siely & Love.
8 members of the public, PC from Stalham & Sally Gill(Clerk)**

Chairman Glenn Berry welcomed Councillors and the public to the meeting and invited questions to be put to Councillors.

A new resident to the village asked about car parking facilities and was informed accordingly. Glenn is to look into long stay parking and advise Mr Greeno.

There being no further questions or issues the meeting closed at 7.35pm

**MINUTES OF MEETING OF HAPPISBURGH PARISH COUNCIL MEETING
HELD AT THE WENN EVANS CENTRE ON 8th March at 7.35pm**

Present:

**Cllr Glenn Berry, Cllr Jane Archer, Cllr Peter Gore,
Cllr Kim Holt, Cllr R Mason, Cllr David Mole,
Cllr K Ritchie, Cllr G Siely, Cllr Thomas Love
Rob Goodliffe NNDC, Malcolm Kerby CCAG
PC from Stalham**

**Sally Gill (Clerk)
6 members of the public**

1. Apologies for Absence

Apologies for absence were received from Cllr C Palfrey, Cllr C Siely, County Cllr Paul Morse & PCSO Dack.

2. Declaration of Interest on Agenda Items

Jane Archer and Thomas Love declared an interest in Item 9 - the Pathfinder Project.

3. Minutes of the Happisburgh Parish Council Meeting held on 25th January 2010

The minutes of the meeting of Happisburgh Parish Council held on 25th January 2010, having been circulated, were taken as read, **AGREED** and **APPROVED**. The minutes were signed by the Chairman.

Glen Berry advised members regarding ongoing actions raised at recent Parish Council meetings:

1. Waiting for Valuation on Wenn Evans and Pavilion by David Will.
2. Noticeboard at Happisburgh Common – still being investigated.
3. Village noticeboards – awaiting response from notice in Parish Magazine.
4. Cart Gap noticeboard – ownership not known but NNDC have advised it can be used.
5. Bungalow (4 garages) at Cart Gap referred to Planning Enforcement Officer.
6. Glenn will put up notices asking dog owners to clear up after their dogs on the Playingfield.
7. Glenn to look into issue of wheelie bins/concrete blocks obstructing Lighthouse Lane

8. Drainage problems at Lower Happisburgh still ongoing – Norfolk County Council have advised it is a public health issue. Glenn has referred to Environmental Health at NNDC to sort out – they will be making a site visit.

4. Report from District & County Cllrs

There were no County or District Cllr reports.

5. The Parish Meeting was held prior to this meeting, for members of the public to raise questions and issues with Councillors.

6. Police

6.1 Police crime report was received. Theft of kindling and a bird box from Grubb Street but no evidence to follow up this crime. There have been 8 properties broken into on Doggetts Lane. Although there was DNA evidence there is no match with known offenders. Since the crimes there have been three Police surgeries, at Cart Gap, Wenn Evans centre and Walcott. Also regular Police patrols have been stepped up in the area with both local officers and officers from the North Norfolk area.

6.2 It was requested that there is more publicity for the Police surgeries so that members of the public are aware and can attend. It was noted the speed sign has been knocked over at Pumhill Corner – NCC highways to be advised.

7. Financial Matters

7.1 Account balances, having previously been circulated, were noted.

7.2 Two further precept donation requests were discussed and it was **AGREED** to make a donation of £100 to North Walsham Area Community Transport after obtaining information on the help given to local residents. It was **AGREED** not to make a donation to Age Concern as no further information could be obtained.

7.3 Two insurance proposals were considered:
Ecclesiastical quote for renewal to include Clerk's fidelity guarantee - £2,332.27
Allianz quote as a new customer – assets included in quote as listed on asset register - £1,348.28
After a lengthy discussion it was **AGREED** to Insure with Allianz providing three further items were added to the list of assets. The Insurance with Allianz will mean that only Parish Council assets are insured and clubs that use the Wenn Evans and Pavilion/Playing Field need to obtain their own Insurance.

7.4 Information awaited from NNDC on exact siting of the proposed dog bin – Lighthouse Lane or Close.

7.5 The following cheques were **AGREED** and signed:

Sally Gill - Clerks pay	£233.22
HMRC – Clerks tax	£41.56
Wenn Evans for broken window repair	£75.00

7.6 Carol has carefully checked the draft copy of the Clerk's contract and it was **AGREED** to accept and sign the contract.

7.7 Thomas Love has offered to pay £350 for the two concrete tunnels which need to be moved from the playing field. He was thanked for his generous offer.

8. Pavilion and Playing Field

- 8.1 The barriers have been erected at the Playingfield. Thanks were given to Thomas Love and George Siely for the work they have carried out on the barriers. A thank you letter is to be sent to C.B.C. Metal Merchants for the five poles they donated. Glenn will arrange purchase of locks. An update was given on the notes from the Committee meeting held on 15th February. Mike advised on two fundraising events, a music night and a rounders match with dates to be advised. Mike asked if a donation could be made towards insurance for the Cricket Club as they are responsible for their own Insurance now. It was **AGREED** to donate £350, being the amount received for payment of the concrete tunnels. Thomas is going to look into Insurance costs for the Cricket Club for next year.

9. Sea Defence

10.1 Rob Goodliffe Programme Manager for the Pathfinder gave an informative talk and update. Rob advised that the Happisburgh initiatives, Beach Road purchase/lease back, Manor Farm Caravan Park move, cliff top enhancement scheme, beach access and coastal heritage need to be completed by 2011. He handed out Pathfinder Newsletter Issue 2 which can also be found on the NNDC website www.north-norfolk.gov.uk/coastal/6346.asp NNDC are in the process of advertising for a property adviser who will work with them regarding valuations and offers to Beach Road residents.

There is another group – the Reference Group – who have a different role within the Pathfinder. The group comprises of representatives from CCAG, Norfolk RCC, CLA and several independent members. The group will ensure delivery of projects ensuring engagement with the community and will produce a final report for DEFRA which will contribute to future policy making. The key project in Happisburgh for funding is Beach Road which will have subsequent impact on money available for the remaining projects. Malcolm Kerby is currently pursuing additional funding and is to attend a meeting with the Environment Agency.

10.2 The local Liaison Group for the Pathfinder Project now has six members, Glenn, Dave, Cubitt Siely, George Siely along with Jack Hall and Jim Whiteside. The next meeting will be held within the next three weeks with Rob Goodliffe and other NNDC officers as appropriate. Information along with contact details will be put in the Parish Newsletter.

10. Planning

10.1 **Planning Applications**

PF/10/0180. Erection of pre-fabricated building to house machine for removing contaminants from scrap motor vehicles. No objections but reservations over noise and pollution. Hours of work are to be checked with NNDC.

10.2 **Planning Decisions**

PF/09/1245. Erection of extension at Smallsticks Barn café, Cart Gap Road. Permission granted.

PF/10/0005. Erection of two storey dwelling on land adjacent to Cleveland Cottage, Beach Road. Permission granted

PF/09/1095. Temporary Lifeboat station at Cart Gap (Revised) by RNLI. Permission granted.

10.3. **Planning Committee.**

Reviewed and no need to consider at the moment

10.4 Other Planning Matters.

No other planning matters.

11. Allotments

11.1 All the allotments are let with agreements signed by all tenants and rents for this year collected. There is a small waiting list and only a couple of issues to be dealt with by Peter in the next couple of months.

11.2 A Risk Assessment will be carried out at the allotments in May.

11.3 There is to be an Allotments Event at North Norfolk District Council on Thursday 6th July 6pm to 8pm. Peter will be attending.

12. Correspondence and Circulars.**12.1 Correspondence & Circulars Received**

- Road Signs – NNDC to be contacted about signage at Coast Road end of School Common Road and Short Lane.
- Receipt was noted of three letters concerning dog fouling in the village, from Amanda Sands, Michele Rowley-Hill and Mr P Lilley. Receipt of letters will be acknowledged. It was **AGREED** that Kim Holt will pursue this issue. Glenn will ask NNDC for dog fouling notices.
- Receipt was noted of Parish Council toolkit on Employment Law, Standards and Conduct for Councillors/Clerks.
- Receipt was noted of Proposed Norfolk Infrastructure Fund
- Receipt was noted of email advising work on trees at Pump Hill Corner – one has been felled and the other cut back. A replacement tree is to be planted for the felled tree.
- Receipt was noted of update on Local Government Review
- Receipt was noted of letter from NNDC on Environmental Awards – no uptake/referral
- Receipt was noted of letter from Norfolk RCC informing the Good Neighbour Project
- Receipt was noted of available training events for Clerks & Councillors – no nominations were made.
- Receipt was noted of Norfolk Link January issue and Clerks & Councils Direct

12.2 Correspondence received after 1st March.

There was no correspondence received after the agenda was sent out.

13. Next meeting – Monday 17th May 2010 at 7.30pm.

There being no further business the meeting closed at 9.50pm.

Signed.....Date.....