

**MINUTES OF THE MEETING OF HAPPISBURGH PARISH COUNCIL  
HELD AT THE WENN EVANS CENTRE ON 8<sup>th</sup> November 2010 at 7.30pm**

**Present:**

**Cllr Glenn Berry, Cllr Peter Gore, Cllr Kim Holt, Cllr Thomas Love,  
Cllr Dave Mole, Cllr Carol Palfrey, Cllr Kirsty Ritchie,  
Cllr Cubitt Siely, Cllr George Siely, Cllr Clive Stockton**

**Sally Gill (Clerk)  
Brian Farrow NNDC & Rob Young NNDC  
4 members of the public**

**1. Apologies for Absence.**

Apologies for absence were received from Cllrs Jane Archer and Roger Mason, Cllr Paul Morse & PCSO Dack.

**2. Declaration of Interest on Agenda Items.**

Thomas Love & Cubitt Siely declared an interest on Item 3 the Pathfinder Project.

**3. Pathfinder Project**

Brian Farrow and Rob Young from NNDC attended the meeting to ask the Parish Council to if they wish to consider, in principal, taking on the running of the new car park , to give a brief update on the Beach Road Property project and to answer any questions on the Pathfinder project.

Car Park. The main discussion was around the Parish Council taking on responsibility for the new car park. Rob advised the options are for NNDC to own and manage the car park or to transfer to the Parish Council or another organisation, who will manage and maintain the car park. Glen felt it would be in the village's best interest to take on the management, with the revenue staying in the Parish and using some of it to maintain the toilet block. It was noted that NorfolkRCC could help prepare a business case with a consultation fee of £5,000, but it was up to the Parish to take up the offer if they wished. Glen was unsure of the need to spend this amount. Rob advised that community involvement is needed and NorfolkRCC could help sharpen up a business case and possibly the business case could be financed from the Pathfinder fund. NNDC are able to provide a simple business plan for managing the toilet block. Thomas asked that NNDC give the Council backing if they take on the car park by not offering free parking and Rob advised that the project would be a co-ordinated scheme many possible options for use on the cliff top area. It was **AGREED** that the Parish Council pursue the proposal to manage the car park initially in terms of NNDC drawing up a business case for the Parish Council to manage the new car park. Thomas advised he would consider giving an easement for the footpath across the field to the Lighthouse.

Beach Road. Rob advised that the Beach Road removal/relocation of dwellings project was progressing with purchase negotiations taking place with the residents of eleven properties. NNDC will be consulting and revisiting the LDF policy for siting and re-location for residents who are to be re-housed.

Beach. Thomas asked NNDC if they could foresee in the next ten years any more rock armour being sited on the beach, but was advised that this wouldn't happen. It was noted that the old defences would be removed, debris such as old concrete would be used to reinforce the rock armour and that the rock had slowed down erosion, with NNDC unable to find funds to bolster the rock at present.

Further information on the Pathfinder Project can be found at [www.northnorfolk.org/pathfinder](http://www.northnorfolk.org/pathfinder)

#### 4. **Public Participation**

It was **RESOLVED** to close the meeting for public participation.

One resident asked four questions regarding proposals within the Pathfinder project:

- 1) Could a dinghy park be considered. NNDC replied that this would not be viable due to problems of access on the soft ramp and also there is a dinghy park nearby at Cart Gap.
- 2) There could be dog fouling problems on grass at the new car park. The response was that this would be managed as in other car parks and with dog bins.
- 3) Could different charitable groups run the car park year by year to bring in income. The response was that it would depend who owns the car park, however locally there is a car park managed by a Parish Council and some of the proceeds are donated to local charities.
- 4) An explanation was asked for a phrase used several times to cease to defend the corner. It was explained that two rows of rock armour would be pulled into one line. The rock armour is robust and while this might hasten erosion initially it would not have an adverse effect longer term

*The meeting reconvened.*

#### 5. **Minutes of the Happisburgh Parish Council Meeting held on 13<sup>th</sup> September 2010**

The minutes of the meeting of Happisburgh Parish Council held on 13<sup>th</sup> September 2010, having been circulated, were taken as read, **AGREED** and **APPROVED** subject to an amendment to note that Thomas Love declared an interest in Item 3. The minutes were signed by the Chairman.

#### **Matters Arising for information not included on agenda**

Glenn advised that NNDC will not be installing a dog bin at Cart Gap, however there are notices on ordinary litter bins to double up and use as dog bins. Glen also advised that Lanterns Lane is not on road sweeping routes as it is not District Council policy to sweep non residential roads

#### 6. **Report from District & County Councillors**

There were no District or County Councillors present at the meeting to give a report.

#### 7. **Police**

##### 7.1 **Crime Report**

PCSO Dack provided a report for the meeting, advising on the following crimes: 4 crimes have been reported since the September meeting. An incident of theft of approx 700lts of heating oil from a property on Whimpwell Street. A holiday home at School Common Road was broken into and furniture stolen. Kindling wood and jars of jam have been stolen from a stall outside a property on Grubb Street, there is an increase in this type of theft across the area. Damage was caused to a toilet block at Manor Caravan Park resulting in an arrest with the incident still under investigation.

The Police have been carrying out random checks in relation to the parking situation outside the School and will continue to do so.

##### 7.2 **Other Police Matters**

Regarding parking at the school which the Police are monitoring, it was noted that there is no Parish Council representative who attends Governors meetings. Glenn will contact the Chair of Governors to ask if they would like a representative at meetings and a Cllr will be nominated at the next meeting

## 8. Financial Matters.

- 8.1 Current bank balances were noted.
- 8.2 After a discussion the proposed budget for 2011/12 was **APPROVED** and it was **AGREED** that the Precept should remain the same as last year, being £7,000.
- 8.3 The following cheques were **AGREED** and signed:
- |  |         |
|--|---------|
| Sally Gill - Clerks pay & exp: Oct/Nov | £210.06 |
| HMRC – Clerks tax Oct/Nov              | £40.00  |
| CT Baker Wood for Pavilion             | £152.28 |
- 8.4 **Other financial matters:**  
Carol will put a notice in the Church newsletter asking for requests for Precept donations to be received by 31st December in order to be considered at the January meeting.

## 9. Pavilion & Playingfield

- 9.1 Glen advised that due to Pathfinder commitments he would have to stand down from the Playingfield committee, however as there were no volunteers he will try to attend meetings whenever possible.
- 9.2 The Police have recommended cutting back trees to give better visibility. After discussion it was **AGREED** that Mike Trivett will trim the bottom branches and dead wood.
- 9.3 There was a discussion around the possibility of a Youth Shelter on the Playingfield, but it was **AGREED** not to pursue this project at the moment.
- 9.4 Mike asked if the Cricket Club could have a small storage unit at the Playingfield for all the Cricket equipment. It was **AGREED** that they can place it next to the Pavilion. Mike asked about help towards the Cricket Club insurance. He was advised that the Parish Council are to make a £400 donation for 2011/112 towards the cost of fuel for the grass cutting, which will be paid in full in May 2011.
- 9.5 The Clerk asked for the Play Area equipment to be regularly checked and it was **AGREED** that Dave Mole will carry this out. The latest annual inspection identified that the Springhy Dolpin was slightly loose, therefore this check will identify when work is needed.

## 10. Planning

- 10.1 Planning Applications  
PF/10/1154 Erection of single storey front & rear extensions & infill extension at 17 Doggetts Lane. No objections.
- 10.2 Planning Decisions  
PF/10/0958 Retention of timber garage at 5 School Common Road. Permission granted.  
PF/10/0931 Use of land for siting mobile home with lean too extension & storage container & formation of access at Land adjacent Cleveland Cottage, Beach Road. Permission granted.
- 10.3 Minerals & Waste DPD  
There is a consultation on the Minerals and Waste document on soundness, from 22<sup>nd</sup> October to 17<sup>th</sup> December. Glenn has the document for Cllrs to look at and make their comments.
- 10.4 Other Planning Matters  
There were no other matters.

**11. Allotments**

Glenn will arrange a working party meeting as soon as possible. Thomas has recently laid on water at the Walcott allotments and has offered to install a water bowser for Happisburgh allotments this proposal will be put to the tenants at the meeting. There are two vacant allotments with no-one on the waiting list, which needs to be looked at and some of the allotments are not being worked.

**12. Correspondence and Circulars**

**12.1** To receive correspondence and agree action:

1. NALC/NNDC - A planning event is to be held in Blakeney on 15<sup>th</sup> November – no representation.
2. NNDC – Receipt noted of Economic Outlook publication.
3. NALC – Receipt noted of October Norfolk Link
4. Norfolk Village Games – Correspondence received from Stephen Hulme offering information on next years games and/or a talk.
5. NNDC – Receipt was noted of routine programme of works on car parks – Happisburgh to be carried out 8<sup>th</sup> to 13<sup>th</sup> December.

**12.2** To note correspondence received since 1<sup>st</sup> November.

1. Cty Cllr Paul Morse sent an email asking for comments on NCC Big Conversation, however information is still awaited. Also Paul Morse would be taking the new Police Inspector on a tour of Happisburgh on Friday 12<sup>th</sup> November

**13. Date of next meeting – Monday 10<sup>th</sup> January 2011 at 7.30pm.**

There being no further business the meeting closed at 9.25pm.

Signed.....Date.....